

NAME OF DISTRIBUTION LICENSEE		
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PY	Previous Year, Past Year	
CY	Current Year	
CP	Control Period of MYT	

Name of Distribution Licensee							
Profit & Loss Account				Form No: S1			
		All figures in Rs Crores					
Particulars		PY	PY	CY	Control Period		
		FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)	FY (n+3)
A	Revenue						
1	Revenue from sale of power						
2	Other Non-tariff income						
3	Revenue subsidies						
	Total Revenue or Income						
B	Expenditure						
1	Purchase of Power from HP Own Stations						
2	Purchase of Power from Other Sources						
3	Intra-State Transmission Charges						
4	Repairs and Maintenance						
5	Employee costs						
6	Administration and General expenses						
7	Net prior period credit/(charges)						
8	Other Debits, Write-offs						
9	Extraordinary items						
11	Less: Expenses Capitalized						
C	PBDIT						
D	Depreciation and Related debits						
E	PBIT						
1	Interest & Finance Charges						
2	Less: Interest Capitalized						
F	Total Interest and Finance Charges						
G	TOTAL EXPENDITURE						
H	Profit/Loss before Tax						
I	Income Tax provisions						
J	Profit/Loss after Tax						
Note: Provide information on appropriation to reserves if any							

Balance Sheet							
				Form No: S2			
				All figures in Rs Crores			
Particulars	PY	PY	CY	Control Period			
	FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)	FY (n+3)	
I. SOURCES OF FUNDS							
<i>A) Shareholders' Funds</i>							
a) Share Capital							
b) Reserves and Surplus							
<i>B) Special Appropriation towards Project Cost</i>							
<i>C) Loan Funds</i>							
a) Secured Loans							
b) Unsecured Loans							
<i>D) Other sources of Funds</i>							
a) Capital contributions from consumers							
b) Consumers' Security Deposits							
TOTAL SOURCES OF FUNDS							
II. APPLICATION OF FUNDS							
<i>A) Fixed Assets</i>							
a) Gross Block							
b) less: Accumulated Depreciation							
c) Net Block							
d) Capital Work in Progress							
<i>B) Investments</i>							
<i>C) Current Assets, Loans and Advances</i>							
i) Current Assets							
ii) Loans & Advances							
<i>D) less: Current Liabilities and Provisions</i>							
i) Current Liabilities							
ii) Provisions							
<i>E) Net Current Assets</i>							
<i>F) Miscellaneous Expenditure to the extent not written</i>							
TOTAL APPLICATION OF FUNDS							

Name of Distribution Licensee		Form No: S3					
Cash Flow Statement		All figures in Rs Crores					
	Particulars	PV	PY	CY	Control Period		
		FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)	FY (n+3)
I	Net Funds from Operations:						
1	A. Net Funds from Earnings:						
	Profit before Tax						
	Less:						
	Subsidy and Grants						
	Income Tax payment during the year						
	Total of A		-				
	B. ADD: Debits to Revenue Account not requiring Cash Outflow:						
	(i) Depreciation						
	(ii) Amortisation of Deferred Cost						
	(iii) Amortisation of Intangible Assets						
	(iv) Investment Allowance Reserve						
	(v) Others, if any.						
	Total of B		-				
	C.LESS: Credits to Revenue Account not involving Cash Receipts:						
	(i) Depreciation						
	(ii)						
	Total of C		-				
	Net Funds from Earnings (A+B-C)		-				
2	Contributions, Grants and Subsidies towards Cost of Capital Assets						
3	Security Deposit from consumers						
4	Proceeds from disposal of Fixed Assets						
5	Total Funds from Operations (1+2+3+4)		-				
6	Net Increase/(Decrease) in Working Capital:						
	A. Increase/(Decrease) in Current Assets:						
	a) Inventories						
	b) Receivables against sale of power						
	c) Loans and Advances						
	d) Sundry Receivables						
	Total of A		-				
	B. Increase/(Decrease) in Current Liabilities:						
	a) Borrowings for working capital						
	b) Other Current liabilities - Power purchase						
	- Others						
	Total of B		-				
	Net Increase/(Decrease) in Working Capital (A - B)		-				
7	Net Funds from Operations before Subsidies & Grants (5-6)						
8	Receipts from Revenue Subsidies and Grants						
Total I	Net Funds from Operations including Subsidies & Grants (7+8)		-				
II	Net Increase /(Decrease) in Capital Liabilities:						
	A. Fresh Borrowings:						
	(a) State Loans						
	(b) Foreign currency Loans/Credits						
	(c) Other Borrowings						
	Total of A		-				
	B. Repayments:						
	Repayment of Principal						
	(a) State Loans						
	(b) Foreign currency Loans/Credits						
	(c) Other Borrowings						
	Total of B		-				
Total II	Net Increase /(Decrease) in Capital Liabilities (A - B)		-				
III	Increase/(Decrease) in Equity Capital						
IV	Total Funds available for Capital Expenditure (I+II+III)		-				
V	Funds Utilised on Capital Expenditure:						
	(a) On Projects						
	(b) Released Assets reissued to works						
	(c) Intangible Assets						
	(d) Deferred Costs						
	Total of V		-				
VI	Net Increase/(Decrease) in Investments						
VII	Net Increase/(Decrease) in Cash & Bank Balance (IV - V - VI)		-				
VIII	Add: Opening Cash & Bank balances						
IX	Closing Cash & Bank Balances (VII+VIII)		-				

Name of Distribution Licensee						
Annual Revenue Requirement				Form No: S4		
				All figures in Rs Crores		
	Particulars	PY	PY	CY	Control Period	
		FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)
	Power Purchase (MU)					
	Sale of Power (MU)					
	Loss %					
	1 Receipts					
	a Revenue from tariffs & Miscell. Charges					
	b Revenue subsidy from Govt.					
	Total					
	2 Expenditure					
	a Purchase of Power from Own Stations					
	b Purchase of Power from Other Sources					
	c Intra-State Transmission Charges					
	d R&M Expense					
	e Employee Expenses					
	f A&G Expense					
	g Depreciation					
	h Interest & Finance Charges					
	i Less: Interest & other expenses capitalised					
	j Other Debits (incl. Prov for Bad debts)					
	k Extraordinary Items					
	l Other (Misc.)-net prior period credit/ (charges)					
	Total					
	3 Reasonable Return					
	4 Other Income					
	5 Annual Revenue Requirement (2)+(3)-(4)					
	6 Surplus(+) / Shortfall(-) : (1)-(5)					
	before tariff revision					
	7 Tariff Revision Impact					
	8 Surplus(+) / Shortfall(-) : (6)-(7)					
	after tariff revision					

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Name of Distribution Licensee							
Energy Balance				Form No: S7			
		PY	PY	CY	Control Period		
	Particulars	FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)	FY (n+3)
		MU	MU	MU	MU	MU	MU
1	Purchase of Power						
	Power from Own Stations						
	Power from Other Sources						
	Total Power Available for Sale or Energy Input						
2	Energy Sales within the state						
	a) LT Sales						
	b) HT Sales						
	c) EHT Sales						
	Total Energy Sales						
3	Distribution Loss						
4	Intra State Transmission Loss						
5	Net Energy Requirement for sale in state						
6	Energy available for inter state sale						
7	Inter State Transmission Loss						
8	Tradable Power						

Name of Distribution Licensee			
Truing Up		Form No: S8	
All figures in Rs Crores			
	Particulars	Approved	Actual
		2006-07	2006-07
	Power Purchase (MU)		
	Sale of Power (MU)		
	Loss %		
1	Receipts		
a	Revenue from tariffs & Miscell. Charges		
b	Subsidy from Govt.		
	Total		
2	Expenditure		
a	Purchase of Power from Own Stations		
b	Purchase of Power from Other Sources		
c	Intra-State Transmission Charges		
d	R&M Expense		
e	Employee Expenses		
f	A&G Expense		
g	Depreciation		
h	Interest & Finance Charges		
i	Less: Interest & other expenses capitalised		
j	Other Debits (incl. Prov for Bad debts)		
k	Extraordinary Items		
l	Other (Misc.)-net prior period credit		
	Total		
3	Reasonable Return		
4	Other Income		
5	Annual Revenue Requirement (2)+(3)-(4)		
6	Surplus(+) / Shortfall(-) : (1)-(5) before tariff revision		
7	Tariff Revision Impact		
8	Surplus(+) / Shortfall(-) : (6)-(7)after tariff revision		

Note: This form should be filled up at the end of each year of the control period.

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Projection of Sales, Customers & Connected load					Form No: F1a			
A) Projection of sales								
	In Million Units	PY	PY	PY	CY	Control Period		
	Category	FY (n-3)	FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)	FY (n+3)
1	Domestic							
	a. Antodaya							
	b. Others							
	0 - 45							
	46 - 150							
	151 & above							
	Domestic Total							
2	NDNCS							
	0 - 20 kW							
	20 - 100 kW							
	NDNCS Total							
3	Commercial Supply							
	0 - 20 kW							
	20-100 kW							
	Above 100 kW							
	Commercial Supply Total							
4	SMS							
	0 - 20 kW							
	Above 20 kW							
	SMS Total							
5	LS							
	EHT							
	HT							
	LS Total							
6	PIU							
	EHT							
	HT							
	PIU Total							
7	WPS							
	Supply at less than 11 kV							
	Supply at 11 kV and above							
	WPS Total							
8	Street Lighting							
9	Agri Pumping Supply							
	0-20 kW							
	20-100 kW							
	Agri Pumping Total							
10	Bulk Supply							
	LT							
	HT							
	BS Total							
11	TM							
	0-20 kW							
	20-100 kW							
	TM Total							
	GRAND TOTAL							
Note: The projections of the Licensee should be matched with any long term forecasting studies that it undertakes								
B) Projection of Number of Customers								
		Actual	Actual	Actual	Estimated	Projected		
	Category	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11
1	Domestic							
	a. Antodaya							
	b. Others							
	0 - 45							
	46 - 150							
	151 & above							
	Domestic Total							
2	NDNCS							
	0 - 20 kW							
	20 - 100 kW							
	NDNCS Total							

3	Commercial Supply							
	0 - 20 kW							
	20-100 kW							
	Above 100 kW							
	Commercial Supply Total							
4	SMS							
	0 - 20 kW							
	Above 20 kW							
	SMS Total							
5	LS							
	EHT							
	HT							
	LS Total							
6	PIU							
	EHT							
	HT							
	PIU Total							
7	WPS							
	Supply at less than 11 kV							
	Supply at 11 kV and above							
	WPS Total							
8	Street Lighting							
9	Agri Pumping Supply							
	0-20 kW							
	20-100 kW							
	Agri Pumping Total							
10	Bulk Supply							
	LT							
	HT							
	BS Total							
11	TM							
	0-20 kW							
	20-100 kW							
	TM Total							
	GRAND TOTAL							
	Note: The projections of the Licensee should be matched with any long term forecasting studies that it undertakes							

C) Projection of Connected Load/Contracted Demand	
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		Actual	Actual	Actual	Estimated	Projected		
	Category	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11
1	Domestic							
	a. Antodaya							
	b. Others							
	0 - 45							
	46 - 150							
	151 & above							
	Domestic Total							
2	NDNCS							
	0 - 20 kW							
	20 - 100 kW							
	NDNCS Total							
3	Commercial Supply							
	0 - 20 kW							
	20-100 kW							
	Above 100 kW							
	Commercial Supply Total							
4	SMS							
	0 - 20 kW							
	Above 20 kW							
	SMS Total							
5	LS							
	EHT							
	HT							
	LS Total							
6	PIU							
	EHT							
	HT							
	PIU Total							
7	WPS							
	Supply at less than 11 kV							
	Supply at 11 kV and above							
	WPS Total							
8	Street Lighting							
9	Agri Pumping Supply							
	0-20 kW							
	20-100 kW							
	Agri Pumping Total							
10	Bulk Supply							
	LT							
	HT							
	BS Total							
11	TM							
	0-20 kW							
	20-100 kW							
	TM Total							
	GRAND TOTAL							
	Note: The projections of the Licensee should be matched with any long term forecasting studies that it undertakes							

Name of Distribution Licensee							
Capital Subsidies				Form No: F2			
	Particulars	PY	PY	CY	Control Period		
	In Rs Crores	FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)	FY (n+3)
A	Revenue Subsidies And Grants						
1							
2							
3							
	Sub-Total						
B	Capital Subsidies And Grants						
1							
2							
3							
	Sub-Total						
	Total						
	Actual Flow of Funds	PY	PY	CY	Control Period		
	In Rs Crores	FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)	FY (n+3)
1	Balance Subsidy for Previous years Receivable						
2	Subsidy Due for the year						
3	Total Subsidy Receivable						
4	Cash						
5	ED Adjustment/Retained						
6	Cess Adjustment/Retained						
7	Central Assistance Adjustment						
8	Adjustment of Penal intt on ED & Cess						
9	Adjustment of Past Loans						
10	Recievd as Adjustment from State Govt.						
11	Adjustment of Interst on Loan						
12	Total Subsidy Received						
13	Balance Subsidy Receivable: (3)-(12)						

Income from investments and Non-Tariff Income							
Form No: F3							
	Particulars	PY	PY	CY	Control Period		
	Figure in Rs Crore	FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)	FY (n+3)
A	Income from Investment, Fixed & Call Deposits						
1	Interest Income from Investments						
2	Interest on fixed deposits						
3	Interest from Banks other than Fixed Deposits						
4	Interest on (any other items)						
	Sub-Total						
B	Non Tariff Income						
1	Interest on loans and Advances to staff						
2	Interest on Loans and Advances to Licensee						
3	Interest on Loans and Advances to Lessors						
4	Interest on Advances to Suppliers / Contractors						
5	Income from Trading (other than Electricity)						
6	Gain on Sale of Fixed Assets						
7	Income/Fee/Collection against staff welfare activities						
8	Miscellaneous receipts						
9	Delayed payment charges from consumers						
10	Meter Rent						
11	Recovery from theft of energy						
12	Wheeling charges						
13	PLVC Charges						
14	Misc. charges from consumers						
15	Surcharge on Non Payment of subsidy by Govt						
16	Surcharge for LVSS						
17	Income from Other Business						
18	Contract Demand Violation Charges						
19	Harmonic Injection Violation Penalty						
20	Disturbing Load Penalty						
21	Less: Rebate for supply at higher voltage						
	Sub-Total						
	Total						
	Note: A report on Harmonics should also be enclosed						

Name of Distribution Licensee											Form No: F4														
Summary of Power Purchase from Own Stations and Other Sources																									
					FY (n-2)			FY (n-1)			FY (n)			FY (n+1)			FY (n+2)			FY (n+3)					
SI No	Source	Plant Capacity (MW)	HPSEB's Share in %	HPSEB's Share in MW	Energy Units (MU)	Rs Crs.	Paise/Unit	Energy Units (MU)	Rs Crs.	Paise/Unit	Energy Units (MU)	Rs Crs.	Paise/Unit	Energy Units (MU)	Rs Crs.	Paise/Unit	Energy Units (MU)	Rs Crs.	Paise/Unit	Energy Units (MU)	Rs Crs.	Paise/Unit			
HP Own Stations																									
	Above 5 MW																								
1	Bhaba																								
2	Bassi																								
3	Giri																								
4	Andhra																								
5	Ghanvi																								
6	Baner																								
7	Gaj																								
8	Binwa																								
9	Thirot																								
10	Gumma																								
11	Holi																								
12	Larji																								
13	Khauli																								
	Sub-Total																								
	Mini Micros (5 MW & below)																								
1	Nogli																								
2	Rong-Tong																								
3	Sa-II																								
4	Chaba																								
5	Rukti																								
6	Chamba																								
7	Killar																								
8	Chakki-Nalla																								
9	Grola																								
	Sub-Total																								
	Total																								
	Auxiliary Consumption																								
	Generation Availability (Net of Auxiliary Consumption)																								
POWER PURCHASE DETAILS																									
	Bhakra Beas Management Board																								
	Old HP																								
	New HP																								
	Dehar																								
	NHPC																								
	Chamera - I State of Region Share 2.90% (15.66 MW)																								
	Chm II State of Region Share 2.75% (8.25 MW)																								
	Chm II Unallocated 15% during Winter																								
	Salal																								
	Uri (13.008 MW)																								
	Tanakpur (3.14 MW)																								
	Dhauli Ganga(7.7 MW)																								
	PSEB																								
	Shanan Share 45MU																								
	Shanan Share, At Cost(1 MW)																								
	Banking																								
	Bilateral Purchase																								
	UPSEB																								
	UPSEB (Yamuna Share)																								
	NTPC																								
	Rihand-I (35 MW)																								
	Rihand-II (16.5 MW)																								
	Unchahar -II(7)																								
	Unchahar -II(12)																								
	Anta -II(14.2)																								

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Name of Distribution Licensee																									
Station wise Details for Power Purchase from Other Sources for FY(n-2)																Form No: F4a									
MONTH	Plant Interface Point Capacity	UTILITY's SHARE		Total Fixed or Capacity Charges	ESO by Generator	Energy Share to be reed by the utility	Losses external to system	Energy Units reed by utility at its periphery	Fixed or Capacity charges	Var Charges/Ene rgy Charges	Incentive/ Penalty to gen	Wheeling Charges to PGCIL	Any other charges	Avg cost of energy at gen bus bar	Avg cost of energy reed at interface point	Cost of power at each interface point									
																Fixed or Cap charges	Variable/Energy or Royalty for GoHP	Other charges	TOTAL						
	MW	MW	%	Rs Cr	MU	MU	%	MU	p/u	p/u	p/u	p/u	p/u	p/u	p/u	Rs Cr	Rs Cr	Rs Cr	Rs Cr						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20						
April																									
May																									
June																									
July																									
August																									
September																									
October																									
November																									
December																									
January																									
February																									
March																									
TOTAL																									
Arrear Bills for the past period due to revision of energy account/ tariff revision																									
Total Cost																									
Station wise Details for Power Purchase from Other Sources for FY(n-1)																Form No: F4a									
MONTH	Plant Interface Point Capacity	UTILITY's SHARE		Total Fixed or Capacity Charges	ESO by Generator	Energy Share to be reed by the utility	Losses external to system	Energy Units reed by utility at its periphery	Fixed or Capacity charges	Var Charges/Ene rgy Charges	Incentive/ Penalty to gen	Wheeling Charges to PGCIL	Any other charges	Avg cost of energy at gen bus bar	Avg cost of energy reed at interface point	Cost of power at each interface point									
																Fixed or Cap charges	Variable/Energy or Royalty for GoHP	Other charges	TOTAL						
	MW	MW	%	Rs Cr	MU	MU	%	MU	p/u	p/u	p/u	p/u	p/u	p/u	p/u	Rs Cr	Rs Cr	Rs Cr	Rs Cr						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20						
April																									
May																									
June																									
July																									
August																									
September																									
October																									
November																									
December																									
January																									
February																									
March																									
TOTAL																									
Arrear Bills for the past period due to revision of energy account/ tariff revision																									
Total Cost																									
Station wise Details for Power Purchase from Other Sources for FY(n)																									
MONTH	Plant Interface Point Capacity	UTILITY's SHARE		Total Fixed or Capacity Charges	ESO by Generator	Energy Share to be reed by the utility	Losses external to system	Energy Units reed by utility at its periphery	Fixed or Capacity charges	Var Charges/Ene rgy Charges	Incentive/ Penalty to gen	Wheeling Charges to PGCIL	Any other charges	Avg cost of energy at gen bus bar	Avg cost of energy reed at interface point	Cost of power at each interface point									
																Fixed or Cap charges	Variable/Energy or Royalty for GoHP	Other charges	TOTAL						
	MW	MW	%	Rs Cr	MU	MU	%	MU	p/u	p/u	p/u	p/u	p/u	p/u	p/u	Rs Cr	Rs Cr	Rs Cr	Rs Cr						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20						
April																									
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TOTAL																				
Arrear Bills for the past period due to revision of energy account/ tariff revision																				
Total Cost																				
Station wise Details for Power Purchase from Other Sources for FY(n+1)																				
MONTH	Plant Interface Point Capacity	UTILITY's SHARE		Total Fixed or Capacity Charges	ESO by Generator	Energy Share to be reed by the utility	Losses external to system	Energy Units reed by utility at its periphery	Fixed or Capacity charges	Var Charges/Ene rgy Charges	Incentive/ Penalty to gen	Wheeling Charges to PGCIL	Any other charges	Avg cost of energy at gen bus bar	Avg cost of energy reed at interface point	Cost of power at each interface point				
																Fixed or Cap charges	Variable/Energy or Royalty for GoHP	Other charges	TOTAL	
	MW	MW	%	Rs Cr	MU	MU	%	MU	p/u	p/u	p/u	p/u	p/u	p/u	p/u	Rs Cr	Rs Cr	Rs Cr	Rs Cr	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
April																				
May																				
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December																				
January																				
February																				
March																				
TOTAL																				
Arrear Bills for the past period due to revision of energy account/ tariff revision																				
Total Cost																				
Station wise Details for Power Purchase from Other Sources for FY(n+2)																				
MONTH	Plant Interface Point Capacity	UTILITY's SHARE		Total Fixed or Capacity Charges	ESO by Generator	Energy Share to be reed by the utility	Losses external to system	Energy Units reed by utility at its periphery	Fixed or Capacity charges	Var Charges/Ene rgy Charges	Incentive/ Penalty to gen	Wheeling Charges to PGCIL	Any other charges	Avg cost of energy at gen bus bar	Avg cost of energy reed at interface point	Cost of power at each interface point				
																Fixed or Cap charges	Variable/Energy or Royalty for GoHP	Other charges	TOTAL	
	MW	MW	%	Rs Cr	MU	MU	%	MU	p/u	p/u	p/u	p/u	p/u	p/u	p/u	Rs Cr	Rs Cr	Rs Cr	Rs Cr	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
April																				
May																				
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July																				
August																				
September																				
October																				
November																				
December																				
January																				
February																				
March																				
TOTAL																				
Arrear Bills for the past period due to revision of energy account/ tariff revision																				
Total Cost																				

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Name of Distribution Licensee							
Repair & Maintenance Expenditure						Form No: F5	
Sl.No.	Particulars	PY	PY	CY	Control Period		
	Figure in Rs Crore	FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)	FY (n+3)
1	Plant and Machinery						
2	Building						
3	Civil Works						
4	Hydraulic Works						
5	Lines, Cables Net Works etc.						
6	Vehicles						
7	Furniture and Fixtures						
8	Office Equipments						
9	Spare Inventory for maintaining Transformer redundancy						
10	Sub station maintenance by private agencies						
11	Any other items (Capitalisation)						
	Total						

Name of Distribution Licensee							
Employee Cost and Provisions			Form No: F6				
		Particulars	PY FY (n-2)	PY FY (n-1)	CY FY (n)	Control Period FY (n+1) FY (n+2)	
		In Rs Cr					FY (n+3)
A		Employee's Cost					
	1	Salaries					
	2	Dearness Allowance					
	3	Other Allowances & Relief					
	a	Allowance details					
	b						
	c						
	d						
	4	Medical Expenses Reimbursement					
	5	Leave Travel Assistance					
	6	Fee & Honorarium					
	7	Incentives/Awards Including That In Partnership Project (Specify Items)					
	8	Earned Leave Encashment					
	9	Tution Fee Re-Imbursement					
	10	Leave Salary Contribution					
	11	Payment Under Workman'S Compensation And Gratuity					
	12	Subsidised Electricity To Employees					
	13	Staff Welfare Expenses					
B		Apprentice And Other Training Expenses					
C		Payment/Contribution To PF Staff Pension And Gratuity					
	1	Terminal Benefits					
	a)	Provident Fund Contribution					
	b)	Provision for PF Fund - Invested					
		Not Invested					
	c)	Pension Payments					
	d)	Gratuity Payment					
	e)	Leave Encashment Payment					
	2	Any Other Items					
		Total C					
D		Bonus/Exgratia To Employees					
E		Grand Total					
F		Chargeable To Construction Works					
		Balance Item 'F' Aproprate For (E)-(F)					
		Relevant Indices Of Wages Increase (As At The Beginning & End Of The Year)					
		WPI					
		CPI					
		D.A Rate					

<u>Name of Transmission Licensee</u>	
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Employee strength **Form No: F6a**

Employee strength **Form No: F6a**

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Administration & General Expenses							
Form No: F7							
S.No.	Particulars	PY	PY	CY	Control Period		
		FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)	FY (n+3)
A)	Administration Expenses						
1	Rent rates and taxes (Other than all taxes on income and profit)						
2	Insurance of employees, assets, legal liability						
3	Revenue Stamp Expenses Account						
4	Telephone, Postage, Telegram, Internet Charges						
5	Incentive & Award To Employees/Outsiders						
6	Consultancy Charges						
7	Technical Fees						
8	Other Professional Charges						
9	Conveyance And Travel (vehicle hiring, running)						
10	HPERC License fee						
11	Plant And Machinery						
12	Security / Service Charges Paid To Outside Agencies						
13	Regulatory Expenses						
14	Ombudsman Expenses						
15	Consumer Forum						
	Sub-Total of Administrative Expenses						
B)	Other Charges						
1	Fee And Subscriptions Books And Periodicals						
2	Printing And Stationery						
3	Advertisement Expenses (Other Than Purchase Related) Exhibition & Demo.						
4	Contributions/Donations To Outside Institute / Association						
5	Electricity Charges To Offices						
6	Water Charges						
7	Any Study - As per requirements						
8	Miscellaneous Expenses						
9	Public Interraction Program						
10	Any Other expenses						
	Sub-Total of other charges						
C)	Legal Charges						
D)	Auditor'S Fee						
E)	Frighht - Material Related Expenses						
F)	Departmental Charges						
G)	Total Charges						
H)	Total Charges Chargeable To Capital Works						
I)	Total Charges Chargeable to Revenue Expenses						

Name of Distribution Licensee												
Fixed Assets and Provision for Depreciation											Form No: F8	
In Rs Crores												
		CY, PY and MYT Year										
		Gross Fixed Assets			Provision For Depreciation						Net Fixed Assets	
Sl.No	Particulars	At Begning of Year	Addition During Year	Adjustments & Deduction	At End Of Year	Rate of Depreciat ion	At Begning of Year	Addition During Year	Adjust- ments & Deduction	At End Of Year	At The begning of Year	At the End Of Year
1	Land & Land rights											
2	Building and Civil Works											
	Others 1											
	Others 2											
	Others 3											
	Sub-Total											
3	Line Cable Networks etc.											
	Towers, plocs, fixtures, overhead conductors, devices											
	Transformers											
	Switchgears, Control gear & Protection											
	Batteries											
	Others											
4	Communication equipment											
5	Meters											
6	Vehicles											
7	Furniture & fixtures											
8	Office Equipments											
9	Assets taken over & pending final valuation											
10	Any other items											
	Total (1 to 10)											
Note												
1	Provide for fair value of assets if assessed											
*Note:- Information to be provided for Previous Two Years, Current Year & Ensuing Years												

Name of D			Name of Distribution Licensee							
Fixed Assets and Provision for Depreciation										Form No: F8
In Rs Crores										
		FY (n-1)								
			Gross Fixed Assets				Provision For Depreciation			
Sl.No	Particulars	At Begning of Year	Addition During Year	Adjustment s & Deduction	At End Of Year	Rate of Depreciation	At Begning of Year	Addition During Year	Adjust- ments & Deduction	
1	Land & Land rights									
2	Building and Civil Works									
	Others 1									
	Others 2									
	Others 3									
	Sub-Total									
3	Line Cable Networks etc.									
	Towers, plocs, fixtures, overhead conductors, devices									
	Transformers									
	Switchgears, Control gear & Protection									
	Batteries									
	Others									
4	Communication equipment									
5	Meters									
6	Vehicles									
7	Furniture & fixtures									
8	Office Equipments									
9	Assets taken over & pending final valuation									
10	Any other items									
	Total (1 to 10)									
Note										
1	Provide for fair value of assets if assessed									
	*Note:- Information to be provided for Previous Two									

Name of D				
Fixed Assets and Provision for Depreciation				
In Rs Crores				
			Net Fixed Assets	
Sl.No	Particulars	At End Of Year	At The begning of Year	At the End Of Year
1	Land & Land rights			
2	Building and Civil Works			
	Others 1			
	Others 2			
	Others 3			
	Sub-Total			
3	Line Cable Networks etc.			
	Towers, poles, fixtures, overhead conductors, devices			
	Transformers			
	Switchgears, Control gear & Protection			
	Batteries			
	Others			
4	Communication equipment			
5	Meters			
6	Vehicles			
7	Furniture & fixtures			
8	Office Equipments			
9	Assets taken over & pending final valuation			
10	Any other items			
	Total (1 to 10)			
Note				
1	Provide for fair value of assets if assessed			
	*Note:- Information to be provided for Previous Two			

Name of D									
Fixed Assets and Provision for Depreciation									
In Rs Crores									
		FY (n)							
		Gross Fixed Assets				Provision For Depreciation			
Sl.No	Particulars	At Begni ng of Year	Addition During Year	Adjustments & Deduction	At the End Of Year	Rate of Depreciation	At Begning of Year	Addition During Year	Adjust- ments & Deduction
1	Land & Land rights								
2	Building and Civil Works								
	Others 1								
	Others 2								
	Others 3								
	Sub-Total								
3	Line Cable Networks etc.								
	Towers, plocs, fixtures, overhead conductors, devices								
	Transformers								
	Switchgears, Control gear & Protection								
	Batteries								
	Others								
4	Communication equipment								
5	Meters								
6	Vehicles								
7	Furniture & fixtures								
8	Office Equipments								
9	Assets taken over & pending final valuation								
10	Any other items								
	Total (1 to 10)								
Note									
1	Provide for fair value of assets if assessed								
	*Note:- Information to be provided for Previous Two								

Name of D				
Fixed Assets and Provision for Depreciation		Form No: F8		
In Rs Crores				
			Net Fixed Assets	
Sl.No	Particulars	At End Of Year	At The begning of Year	At the End Of Year
1	Land & Land rights			
2	Building and Civil Works			
	Others 1			
	Others 2			
	Others 3			
	Sub-Total			
3	Line Cable Networks etc.			
	Towers, plocs, fixtures, overhead conductors, devices			
	Transformers			
	Switchgears, Control gear & Protection			
	Batteries			
	Others			
4	Communication equipment			
5	Meters			
6	Vehicles			
7	Furniture & fixtures			
8	Office Equipments			
9	Assets taken over & pending final valuation			
10	Any other items			
	Total (1 to 10)			
Note				
1	Provide for fair value of assets if assessed			
	*Note:- Information to be provided for Previous Two			

Name of D									
Fixed Assets and Provision for Depreciation									
In Rs Crores									
		FY (n+1)							
		Gross Fixed Assets				Provision For Depreciation			
Sl.No	Particulars	At Begning of Year	Addition During Year	Adjustments & Deduction	At the End Of Year	Rate of Depreciation	At Begning of Year	Addition During Year	Adjust- ments & Deduction
1	Land & Land rights								
2	Building and Civil Works								
	Others 1								
	Others 2								
	Others 3								
	Sub-Total								
3	Line Cable Networks etc.								
	Towers, plocs, fixtures, overhead conductors, devices								
	Transformers								
	Switchgears, Control gear & Protection								
	Batteries								
	Others								
4	Communication equipment								
5	Meters								
6	Vehicles								
7	Furniture & fixtures								
8	Office Equipments								
9	Assets taken over & pending final valuation								
10	Any other items								
	Total (1 to 10)								
Note									
1	Provide for fair value of assets if assessed								
	*Note:- Information to be provided for Previous Two								

Name of D										
Fixed Assets and Provision for Depreciation					Form No: F8					
In Rs Crores										
			Net Fixed Assets		Gross Fixed Assets					
Sl.No	Particulars	At End Of Year	At The begning of Year	At the End Of Year	At Begning of Year	Addition During Year	Adjustments & Deduction	At the End Of Year	Rate of Depreciation	
1	Land & Land rights									
2	Building and Civil Works									
	Others 1									
	Others 2									
	Others 3									
	Sub-Total									
3	Line Cable Networks etc.									
	Towers, plocs, fixtures, overhead conductors, devices									
	Transformers									
	Switchgears, Control gear & Protection									
	Batteries									
	Others									
4	Communication equipment									
5	Meters									
6	Vehicles									
7	Furniture & fixtures									
8	Office Equipments									
9	Assets taken over & pending final valuation									
10	Any other items									
	Total (1 to 10)									
Note										
1	Provide for fair value of assets if assessed									
	*Note:- Information to be provided for Previous Two									

Name of D									
Fixed Assets and Provision for Depreciation									
In Rs Crores									
		FY (n+2)							
		Provision For Depreciation				Net Fixed Assets		Gross Fixed Assets	
Sl.No	Particulars	At Begning of Year	Addition During Year	Adjust-ments & Deduction	At End Of Year	At The begning of Year	At the End Of Year	At Begning of Year	Addition During Year
1	Land & Land rights								
2	Building and Civil Works								
	Others 1								
	Others 2								
	Others 3								
	Sub-Total								
3	Line Cable Networks etc.								
	Towers, plocs, fixtures, overhead conductors, devices								
	Transformers								
	Switchgears, Control gear & Protection								
	Batteries								
	Others								
4	Communication equipment								
5	Meters								
6	Vehicles								
7	Furniture & fixtures								
8	Office Equipments								
9	Assets taken over & pending final valuation								
10	Any other items								
	Total (1 to 10)								
Note									
1	Provide for fair value of assets if assessed								
	*Note:- Information to be provided for Previous Two								

[illegible]

Interest & Finance Charges							Form No: F9		
			Particulars	PY	PY	CY	Control Period		
			In Rs Crores	FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)	FY (n+3)
A	I		Interest and Finance Charges on Long Term Loans / Credits from the FIs/banks/organisations approved by the State Government						
		1	LIC						
		2	REC						
		3	PFC						
		4	Bonds						
		5	Bank/FIIs						
		6	APDRP						
		7	Any Other						
			Total of I						
	II		Interest on Working Capital Loans Or Short Term Loans						
			Total of A : I + II						
B			Other Interest & Finance Charges						
		1	Cost of raising Finance & Bank Charges etc.						
		2	Interest on Security Deposit						
		3	Penal Interest Charges						
		4	Lease Rentals						
		5	Penalty charges for delayed payment for power purchase						
			Total of B						
C			Grand Total Of Interest & Finance Charges: A + B						
D			Less: Interest & Finance Charges Chargeble to Capital Account						
E			Net Total Of Interest & Finance Charges : For Revenue Account: C-D						

				Name of Distribution Licensee								
Domestic loans, bonds and financial leasing						Form No: F9a						
All figures in Rs. Crore												
Sl. No.	Particulars	Opening Balance at the beginning of the year				Amount received during the year	Principal repayment		Interest			Closing Balance
		Principal not overdue	Principal overdue	Interest overdue	Total		Due	Paid	Due	Paid	%	
	Financial Year*											
A	LONG-TERM											
1	LIC											
2	REC											
3	PFC											
4	Bonds											
5	Bank											
6	APDRP											
7	Any Other											
8												
B	SHORT-TERM											
	Total											
	*Note:- Loanwise information to be provided for Previous Two Years, Current Year & Ensuing Years											

S. No	Particulars	Source	Loan type (Project Specific / Working Capital)	Amount of Loan sanctioned	Opening Loan Balance	Drawls in the Year	Amount repayable	Closing Loan Balance	Interest type (Fixed / floating)	If Fixed interest, rate of Interest %	Base Rate, if Floating Interest	Margin, if Floating Interest	Are there any Caps/ Floor?	Specify caps/ floor	Moratoriu m Period	Moratoriu m effective from	Repaymen t Period	Repaymen t effective from	Repaymen t Frequency	Amont actually repaid
A	Secured Loan																			
1	Loan 1																			
2	Loan 2																			
B	Unsecured Loan																			
1	Loan 1																			
2	Loan 2																			

Details of New Loans
Form No: 9c

Sl. No.	Particulars	Purpose of the Loan	Loan Amount (Rs. Crore)	Rate of Interest (%)	Moratorium Period, if any (no. of yrs.)
A	LONG-TERM				
1	LIC				
	Loan 1				
	Loan 2				
	Loan 3				
2	REC				
	Loan 1				
	Loan 2				
	Loan 3				
3	PFC				
	Loan 1				
	Loan 2				
	Loan 3				
4	Bonds				
	Loan 1				
	Loan 2				
	Loan 3				
5	Bank				
	Loan 1				
	Loan 2				
	Loan 3				
6	APDRP				
	Loan 1				
	Loan 2				
	Loan 3				
7	Any Other				
8					
B	SHORT-TERM				
	Loan 1				
	Loan 2				
	Loan 3				
	Total				

Note: Distribution Licensee will require to fill up one sheet for each MYT year.

Name of Distribution Licensee						
Details of Expenses Capitalised					Form No: F10	
				All figures in Rs Crores		
Sl.No.	Particulars	PY	PY	CY	Control Period	
		FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)
1	Interest & Finance charges Capitalised					
2	Other expenses capitalised:					
	a. Employee expenses					
	b. R&M Expenses					
	c. A&G Expenses					
	d. Depreciation					
	e. Others, if any					
	Total of 2					
	Grand Total					

Debits, Write-offs and any other items					Form No: F11	
					All figures in Rs Crores	
Sl.No	Particulars	PY	PY	CY	Control Period	
		FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)
					FY (n+3)	
1	Material Cost Variance					
2	Miscellaneous Losses And Writte Off					
3	Bad Debt Written Off/Provided For					
4	Cost Of Trading & Manufacturing Activities					
5	Net Prior Period Credit/Charges					
6	Sub-Total					
7	Less Chargeable To Capital Expense					
	Net Chargeable To Revenue					

Name of Distribution Licensee						
Statement of Sundry Debtors and provision for Bad & Doubtful Debts					Form No: F12	
All figures in Rs Crores						
Sl.No.	Particulars	PY	PY	CY	Control Period	
		FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)
1	Receivable from customers as at the beginning of the year					
2	Revenue billed for the year					
3	Collection for the year					
	Against current dues					
	Against arrears upto previous year					
4	Gross receivable from customers as at the end of the year					
5	Receivables against permanently disconnected consumers					
6	Receivables(4-5)					
7	% of provision					
8	Provision for bad and doubtful debts					
	Note: The details in Sundry debtors in MU should also be enclosed					

Name of Distribution Licensee						
Extraordinary Items					Form No: F13	
All figures in Rs Crores						
Sl.No.	Particulars	PY	PY	CY	Control Period	
		FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)
1	Extraordinary Credits(incl.					
	subsidies aganst losses due to natural disasters					
	TOTAL CREDITS					
2	Extraordinary Debits (incl.					
	subsidies aganst losses due to natural disasters					
	TOTAL DEBITS					
	Grand Total					

Name of Distribution Licensee						
Net Prior Period Expenses / Income					Form No: F14	
All figures in Rs Crores						
Sl.No.	Particulars	PY	PY	CY	Control Period	
		FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)
A	Income relating to previous years:					
1	Interest income for prior periods					
2	Income Tax proir period					
3	Excess Provision for Depreciation					
4	Excess Provision for Interest and Fin. Charges					
5	Receipts from consumers					
6	Other Excess Provision					
7	Others Income					
	Sub-Total A					
B	Expenditure relating to previous years					
1	Power Purchase					
2	Operating Expenses					
3	Excise Duty on generation					
4	Employee Cost					
5	Depreciation					
6	Interest and Finance Charges					
7	Admn. Expenses					
8	Withdrawal of Revenue Demand					
9	Material Related					
10	Other					
	Sub-Total B					
	Net prior period Credit/(Charges) : A-B					

[illegible]

Name of Distribution Licensee													
Project-wise / Scheme-wise Capital Expenditure (New Projects & CWIP)										Form No: F16			
All figures in Rs Crores													
Sl.No.	Particular	Project Cost		Reason for cost revision	Projected Schedule		Reasons for delay	Expenditure up to the end of preceding year	Expenditure during the year	Interest during Construction	Deductions/ Transfers	Transfer to Fixed Assets	Source of Capital
		Original estimate	Revised estimate		Original completion date	Revised completion date						(Interest + expenses capitalized)	Institution-wise amount available
	Financial Year*												
1													
2													
3													
4													
5													

*Note:- Information to be provided for Previous Two Years, Current Year & Ensuing Years

Name of Distribution Licensee					
Statement of Assets Not in Use					Form No: F17
					All figures in Rs Crores
	Financial Year*				
Sl. No.	Date of Acquisition/Installation	Historical Cost/Cost of Acquisition	Date of withdrawal operations	Accumulated Depreciation on date of withdrawal	Written down value on date of withdrawal
*Note:- Information to be provided for Previous Two Years, Current Year & Ensuing Years					

Sl. No.	Description of investment	Opening Balance	Additional Capitalisation	Investments realised during the year	Closing Balance	Source of Funding	Remarks
1							
2							
3							
	Total						

*Note:- Information to be provided for Previous Two Years, Current Year & Ensuing Years

Name of Distribution Licensee						
Investments in Non business related activities					Form No: F18a	
					All figures in Rs Crores	
Sl.No	Description of investment	Balance at the beginning of the year	Further Investments during the year	Investments realised during the year	Balance at the end of the year	Remarks
*Note:- Information to be provided for Previous Two Years, Current Year & Ensuing Years						

Name of Distribution Licensee							
Current Assets & Liabilities		Form No: F19					
All figures in Rs Crores							
Sl.No.	Particulars	PY	PY	CY	Control Period		
		FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)	FY (n+3)
A	Current Assets, Loans and Advances						
	Sundry Debtors						
	Inventories						
	Cash and Bank Balances						
	Loans and Advances						
	Others						
	TOTAL OF 'A'						
B	Current Liabilities and Provisions						
I	Current Liabilities						
	Security Deposits from Consumers						
	Power Purchase Liabilities						
	Staff related Liabilities						
	Liabilities towards Suppliers						
	Deposits - Elect. Service Connect.						
	Interest accrued but not due						
II	Provisions						
	TOTAL OF 'B' (I+II)						
C	NET CURRENT ASSETS (= A - B)						

Working Capital Requirements							
							Form No: F20
							(Rs Crores)
Sl.No.	Particulars	PY	PY	CY	Control Period		
		FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)	FY (n+3)
1	O&M expenses						
a.	R&M expenses						
b.	A&G expenses						
c.	Employee expenses						
d.	1/12th of total						
2	Receivables						
a.	Annual revenues from tariffs and charges						
b.	Receivables equivalent to 2 months average billing						
3	Maintenance Spares (40% of R&M Expense of 1 Month)						
4	Less: Consumer Security Deposit						
	Total Working Capital						

Income Tax Provisions								Form No: F21
								(Rs Crores)
SL.No.	Particulars	PY FY (n-2)	PY FY (n-1)	CY FY (n)	Control Period			
					FY (n+1)	FY (n+2)	FY (n+3)	
1	Provision Made/Proposed For The Year							
2	As Per Return Filed For The Year							
3	As Assessed For The Year							
4	Credit/Debit Of Assessment Year(s) (Give Details)							
	Total							
Note:	‘Income Tax Provisions’ details which could not be provided by the Transmission Company at the time of this filing shall be furnished as and when they become due/ available.							

	Name of Distribution Licensee														
				Form No: T1											
	Existing Component of tariff								Proposed Component of tariff						
Category	Energy Charges			Consumer Service Charges	Demand Charges			Category	Energy Charges			Consumer Service Charges	Demand Charges		
	Normal	Peak	Night		Normal	PLEC	PLVC		Normal	Peak	Night		Normal	PLEC	PLVC
	(Rs/kWh)			Rs/con./mth.	(Rs/ kVA/M)	(Rs/kWh)	(Rs/kWh)		(Rs/kWh)			Rs/con./mth.	(Rs/ kVA/M)	(Rs/kWh)	(Rs/kWh)
1	2	3	4	5	6	7	8	1	2	3	4	5	6	7	8
Domestic (DS)								Domestic (DS)							
(a) Lifeline category (<45 units per month)								(a) Lifeline category (<45 units per month)							
(b) Others								(b) Others							
0 - 45								0 - 45							
46 - 150								46 - 150							
151 & above								151 & above							
Pre-paid Meter Consumer								Pre-paid Meter Consumer							
NDNCS								NDNCS							
0 - 20 kW								0 - 20 kW							
Above 20 kW								Above 20 kW							
CS								CS							
0 - 20 kW								0 - 20 kW							
20 - 100 kW								20 - 100 kW							
Above 100 kW								Above 100 kW							
SMS								SMS							
0 - 20 kW								0 - 20 kW							
20-100 kW								20-100 kW							
Large Supply (LS)								Large Supply (LS)							
EHT								EHT							
HT								HT							
Power Intensive Units (PIU)								Power Intensive Units (PIU)							
EHT								EHT							
HT								HT							
Water Pumping Supply (WPS)								Water Pumping Supply (WPS)							
LT								LT							
HT								HT							
EHT								EHT							
Street Lighting (SL)								Street Lighting (SL)							
Agri Pumping Supply (APS)								Agri Pumping Supply (APS)							
0 - 20 kW								0 - 20 kW							
20-100 kW								20-100 kW							
Bulk Supply (BS)								Bulk Supply (BS)							
LT								LT							
HT								HT							
Temporary Supply - TM								Temporary Supply - TM							
0 - 20 kW								0 - 20 kW							
20-100 kW								20-100 kW							

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Name of Distribution Licensee								
T&D Losses in LT and HT system								Form No: P2
		Particulars	PY FY (n-2)	PY FY (n-1)	CY FY (n)	Control Period FY (n+1) FY (n+2)		Remarks
A		System Losses At 33 KV						
	1	Energy received into the system						
	2	Station consumption						
	3	Energy sold at this voltage level						
	4	Energy transmitted to the next (lower) voltage level						
	5	Energy Lost						
	6	Total Loss in the system (5/1)*100%						
B		System Losses At 22 KV						
	1	Energy received into the system						
	2	Station consumption						
	3	Energy sold at this voltage level						
	4	Energy transmitted to the next (lower) voltage level						
	5	Energy Lost						
	6	Total Loss in the system (5/1)*100%						
C		Losses At 11 KV						
	1	Energy received into the system						
	2	Station consumption						
	3	Energy sold at this voltage level						
	4	Energy transmitted to the next (lower) voltage level						
	5	Energy Lost						
	6	Total Loss in the system (5/1)*100%						
D		LT System Losses						
	1	Energy received into the system						
	2	Station consumption						
	3	Energy sold at this voltage level						
	4	Energy Lost						
	5	Total Loss in the system (4/1)*100%						
E		Overall Losses						
	1	Energy In (A1+B1+C1+D1)						
	2	Energy Out (A5+B5+C5+D4)						
	3	Total T&D Loss (2/1)*100%						
		Note: The Circle/Division wise losses have also to be provided						

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Name of Distribution Licensee					
Consumer Complaint					Form No: P3
SL.NO.	TYPE OF COMPLAINT	NO. OF COMPLAINTS RECEIVED DURING			
		Ist.Six months of previous year	2nd.Six months of previous year	Ist.Six months of current year	2nd Six months of current year
1	Interruption due to problem in LT supply (Fuse off call at aerial cutouts/Sealable cutouts,snapping of wires,falling of trees on overhead lines,fire due to short circuit of LT lines consequent to loose spans and touching of tree branches)				
2	Problems in metering and meter reading (Delay in replacement of non-recording meters, replacement of burnt out meter, replacement of meters recording excess consumption due to creeping, breakage of seals provided to the meter, mistakes in totaling by the MR while issuing the bills, wrong notin				
3	Errors in billing (Excessive billing, amount already paid by consumer shown as arrears, wrong application of tariff, posting of wrong initial reading, showing the short claims in the monthly bill without furnishing the details to the consumer, wrong postings, i.e. postings				
4	Any other				

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		Name of Distribution Licensee						
	Technical Parameters						Form No: P5	
Sl. No	Period	FY (n-2)		FY (n-1)		FY (n)		Remarks
I	Line Length							
	LT Line Length							
	HT Line Length							
II	No of Distribution Transformers							
	Single Phase							
1	Rating Wise							
2								
3								
	Three Phase							
1	Rating Wise							
2								
3								

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			<u>Name of Distribution Licensee</u>						
Failure of Transformers									Form No: P7
S.No	Particulars		FY (n-2)		FY (n-1)		FY (n)		Reasons For Failure & Corrective Actions proposed to minimise
			Number	%	Number	%	Number	%	
1	EHT Transformer	Auto Transformer							
		Power Transformer							
2	Power Transformer (HT)								
3	Distribution Transformers								
Note:- Provide the number of total and type of transformers									

			Name of Distribution Licensee		
	Billing Details - Periodicity as per regulations				Form No: P8
1	Category Wise consumers	Monthly	Bi Monthly	Quarterly	Half Yearly
Note	Security Deposit Regulations of HPERC, 2005				

Peak Demand in MW				Form No: P10				
Sl.No.		PY	PY	PY	CY	Control Period		
		FY (n-3)	FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)	FY (n+3)
1	Peak Period							
	a) Winter							
	b) Summer							
	c) Other							
2	Maximum Peak Demand							
	a) Restricted							
	b) Unrestricted							
3	Peak Availability Assessed By Transco							
4	Shortfall in meeting Peak Demand							
	a) Restricted							
	b) Unrestricted							
Notes:- Details of Load Rostering may be provided along with this format ie., in terms of MW, MU and number of hours per day.								

	Name of Distribution Licensee							
Release of Customer Bills						Form No: P11		
Details should be provided Circle-wise								
S. No	Particulars		PY	PY	CY	Control Period		
		Units	FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)	FY (n+3)
1	Determine The Time It Takes							
	a) In Taking The Meter Reading	Days						
	b) Editing Of Data	Days						
	c) Preparation Of Bill	Days						
	d) Printing Of Bill And Date Of Issue Of Bill	Days						
	e) From Issue Date To Delivery To Consumer	Days						
	f) From Delivery Of Bill To Customer To The Due Date Of Bill	Days						
2.a.	Number of consumers making payment:							
	a) Within The Due Date	%						
	b) After The Due Date	%						
2.b.	Disconnection Of The Consumers							
	a) Defaulters	No						
	b) Actually Disconnected	No						
	c) % Defaulters Disconnected	%						
3	Checking							
	a) % of Counters By AE / JE	%						
	b) % of Bills By AE / JE / RA /Officials	%						
4	Bills That Are Disputed By The Customer to Total Bills Per Month per Division	%						
5	Number Of Meters Found Defective Per Month	%						
6	Tampered Meters that Are Identified Per month.	No						
7	Average Time Taken To							
	a) Replace Defective/Disputed Meters	Days						
	b) Replace The Tampered Meters Identified	Days						
	c) Prepare And Deliver Supplementary Bills In Respect of Above	Days						
8	% Of Installed Meters That Are Tested Per Month.	%						
9	Average Time Taken For Connection Of Disconnected Meter After Payment Of Dues/Charges	%						

Name of Distribution Licensee

Key Ratios

Form No: P12

S. No	Particulars	PY FY (n-2)	PY FY (n-1)	CY FY (n)	Control Period		
					FY (n+1)	FY (n+2)	FY (n+3)
A	Financial & Material Management						
1	Annual capital expenditure/net book value						
2	Distribution cost/Energy sales across consumer categories						
3	Employee cost as a percentage of total cost						
4	Operating expenses / Revenue from Sale of power						
5	Cost of capital						
6	Debt Service Coverage Ratio						
7	Stores Inventory/1000 Km of distribution lines						
9	Working Capital to Revenue from Sale of power						
B	HR Management						
1	Employees per 1000 customers						
2	Employee cost per unit of retail sales						
3	Training participation days per employee						
C	Metering, Billing and Collection						
	Number of Meters per Meter Reader						
	a) Urban						
1	b) Rural						
	Number of meter readings done per meter reader per month						
	a) Urban						
2	b) Rural						
3	Meters defective & damaged / Meters in service						
4	Average level of customer arrears (days/ customer)						
5	Amount (%) involved in customer litigation cases						
6	Number (%) involved in customer litigation cases						
7	Number of computerized bills/Number of manual bills						
D	Operational Performance						
1	Unplanned outage/total outage (Fault breakdown / total outage)						
	Annual replacement rate of Distribution transformers (%): (Distribution						
2	Transformers replaced / Transformers in service)						
E	Consumer Services						
1	No. of complaint received per year to total number of consumers (%)						
	Ratio of staff attending complaints per thousand consumers (Skilled /Unskilled						
2	staff separately identified)						

	Name of Distribution Licensee					
Debt Restructuring				Form No: P13		
S. No	Long Term Loans / Credits from the FIs/banks/ organisations approved by the State Government	Cost of Debt before restructuring	Interest Burden before rest.	Cost of Debt after restr.	Interest Burden after rest.	Benefit (2-4)
		1	2	3	4	5
I						
1	LIC					
2	REC					
3	PFC					
4	Bonds					
5	Bank/FIIs					
6	APDRP					
7	Any Other					
	Total of I					
II	Interest on Working Capital Loans Or Short Term Loans					
1						
2						
3						

	Name of Distribution Licensee						
Release of New service Connections						Form No: P14	
	FY (n-2)		FY (n-1)		FY (n)		Remarks
	No of service Connections provided with in 30 days of valid requisition for power supply	No of service Connections provided after 30 days of valid requisition for power supply	No of service Connections provided with in 30 days of valid requisition for power supply	No of service Connections provided after 30 days of valid requisition for power supply	No of service Connections provided with in 30 days of valid requisition for power supply	No of service Connections provided after 30 days of valid requisition for power supply	Action Proposed to be taken for providing service connections in time
Period							
April							
May							
June							
July							
August							
September							
October							
November							
December							
January							
February							
March							
Total							

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Name of Distribution Licensee

Materials Management		Form No: P16			
S. No	Category	FY (n-2)	FY (n-1)	FY (n)	FY (n+1)
1	Cost of material procurements (Centralized purchases)				
	Zone 1				
	Zone 2				
	Zone 3				
	Total				
2	Cost of material procurements (Decentralized purchases)				
	Zone 1				
	Zone 2				
	Zone 3				
	Total				
3	Decentralized purchases lying unutilized over 6 months				
	Zone 1				
	Zone 2				
	Zone 3				
	Total				
4	Purchases made in packages				
	With labour				
	Without labour				
	Total				
Notes:-	Details should include the list of decentralized items for which benchmark prices and rate contracts have been finalised				

Name of Distribution Licensee					
Audit		Form No: P17			
S. No	Category (Includes all audits carried out in the previous and current year)	Periodicity of the audit	No. of personnel deployed	Major shortcomings/ findings	Corresponding actions taken
1	Commercial Audit 1				
2	Commercial Audit 2				
3	Commercial Audit 3				
4	Commercial Audit 4				
Notes:-	Copy of the latest report of CAG as well as any other special audit/ review conducted by CAG can be attached				

Name of Distribution Licensee					
Pre-paid Metering		Form No: P18			
S. No	Category	FY (n-2)	FY (n-1)	FY (n)	FY (n+1)
1	Number of pre-paid meters at the start of the year				
2	Number of new installations targetted				
3	Number of new installations achieved				
4	Number of pre-paid meters at the end of the year				
5	Number of defects reported during the year				
6	Number of complaints received				
7	Number of complaints attended				
8	Number of complaints pending				
9	Number of prepaid token vending sites at the start of the year				
10	Number of new vending sites established				
11	Number of prepaid token vending sites at the end of the year				
Notes:- Details on the overall assessment of the pre-paid system may be provided along with this format, in terms of quality of meters supplied, etc.					

Name of Distribution Licensee							
Unmanned sub-stations			Form No: P19				
S. No	Category	FY (n-2)	FY (n-1)	FY (n)	FY (n+1)	FY (n+2)	FY (n+3)
1	Number of unmanned sub-stations at the start of the year						
2	Number of manned stations to be converted to unmanned (targetted)						
3	Number of manned stations to be converted to unmanned (achieved)						
4	Number of unmanned sub-stations at the end of the year						
5	Number of personnel redeployed due to unmanning						
6	Total outages (more than 10 mins) at unmanned sub-stations						
Notes:-	Details on the voltage/MVA capacity, etc of converted substations, the major faults on unmanned substations and the list of companies providing the technology can be provided						